

# The Perth Mint Depository

Freight and collection guide



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The Perth Mint Depository

© Gold Corporation

ABN 98 838 298 431

A statutory authority of the  
Government of Western Australia

February 2024



THE  
PERTH MINT  
AUSTRALIA

## Forms

The following forms are available at the back of this guide:

[Request for freight quote form](#)

[Request for collection form](#)

[Unsecured transport waiver form](#)

[Client arranged freight form](#)

Please read this information carefully.

Should you have any questions, please do not hesitate to contact the depository team on +61 8 9421 7250 between 8am and 5pm Australian Western Standard Time (AWST) or email [depository@perthmint.com](mailto:depository@perthmint.com)

*The information contained within this guide may not be applicable in all circumstances and the terms and conditions of your depository account should also be considered. Please refer to our [customer code of conduct](#) and conditions of entry for all collection requests.*

## Fabrication

Clients with unallocated or pool allocated metal must convert their holding to physical bars prior to collection or delivery.

A list of bars, including their fabrication charges, can be found in the product schedule in this guide.

1,000 ounce silver and 400 ounce gold bars are hand poured and consequently the exact number of ounces contained within each bar will vary. Only one kilo gold, 400 ounce gold, and 1,000 ounce silver bars have serial numbers.

All products are subject to availability and the production schedule (unless you already hold allocated products).

Coins and minted bars are not available through the depository.

All fabrication and storage invoices must be paid in full prior to delivery or collection. Payment is required prior to collection and must be made from the account we hold on file against your account.

## Delivery

The Perth Mint uses the services of professional courier companies and secure carriers.

We are unable to provide approximate costs and we require a completed Request for freight quote form and current identification in order to obtain a freight quote. The cost of delivery will vary based on the weight, value, destination and the level of service for the shipments.

In addition to the costs quoted, there may also be other import costs (such as taxes, duties or import bonds) for international shipments. Clients will need to investigate this directly with their relevant local authorities as they are not covered in the cost of freight, nor do we offer advice on local customs authorities or their procedures.



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# Freight options

## Insured delivery under \$70,000 in value:

These quotes will be supplied by general courier companies which deliver to either a residential address or a business address. These are normally the least expensive method to ship precious metal up to the value of \$70,000.

A tracking number will be provided by email on the day of dispatch. Quotes will be provided including insurance of 1% of the value plus GST.

## Insured secure carrier over \$70,000 in value:

Secured deliveries for freight are available to business addresses, other vaults/depositories or the nearest secure depots.

For a depot delivery you will be contacted by the carrier to arrange collection from the depot within five working days.

If a business address is supplied, written confirmation that the premises is willing and able to accept delivery of precious metal is required. An applicable person such as a business manager, building manager or authorized employee should sign and date the letter, however, you are required to be present to sign for the delivery.

If you are sending your metal to another storage facility where you hold an account, we will require proof that you hold an account with that facility in the same name as your depository account.

The selected carrier will transport all goods in a secure manner and insurance is included up to the point of delivery to the nominated business address or on receipt of a signature when collected from the depot.

## Important information for delivery:

- The written freight quote provided is valid for 30 days.
- Please accept the quote in writing via email. No changes can be made to the request after acceptance.
- We are unable to guarantee delivery on a specific date or time.
- We are unable to make third party deliveries. This means that the metal can only be shipped to, or collected by, you as the depository account owner. If you are personally unable to accept delivery or collect metal, please contact our office. Variations to the address we have on file may require further explanation.
- Please provide as much notice as possible for all collections and delivery requests.

## Important information regarding depot delivery:

- The freight company will notify you that the shipment is awaiting collection at the depot. Should any shipment not be collected within five days from the date of notification, a daily storage fee will be charged.
- If the freight has not been collected from the depot after seven working days from the date of notification, the freight will be returned to The Perth Mint and all associated costs will be charged to you, including storage costs incurred from the freight holding facility.

## Arranging your own delivery

Should you wish to organise your own delivery, a \$100 vault handling and administration fee will be charged (in addition to any account cost due). We will then arrange for the metal to be made available for collection by your freight company. Please note that we are unable to provide any assistance to you in organising your own delivery and will require certain information before we can process your request. This information will need to be completed on the Client organised freight form in this guide. Please contact us directly for further information regarding arranging your own delivery.

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# Collection

## Metal may be collected from The Perth Mint by appointment Monday to Friday between the hours of 9:30am and 1pm (AWST).

The specific date and time of your collection will be confirmed with you before you attend. For security purposes, only one collection may take place at any given time.

If you are running late, please call our office on +61 8 9421 7250 to advise. Missed appointments will be rescheduled and this may be a day or so later.

As you are visiting The Perth Mint, compliance with our security protocols are mandatory. Please refer to our [customer service code of conduct](#) and conditions of entry available on our website: [perthmint.com](http://perthmint.com)

## Important information for collections:

- Due to the necessity for appointment times and any invoicing (if required), we require at least 5 business days notice for a collection. Submission of the Request for Collection form will not count as five working days notice until the collection details have been confirmed back to you in writing and you have accepted the associated costs within the confirmation. Collections of large metal holding will require more notice.
- Third party collections are not permitted. As the owner of the depository account, you must be present for the collection, provide photo identification at the collection point and sign for the depository collection. Please contact our office for further information.
- Any applicable storage or fabrication charge will be advised when we respond to the submission of your request. Payment for any applicable fees must be made and received before metal is released. If payment has not been received by the day of collection, your collection date will be rescheduled.
- Metal for collection is not packed and is presented loose. Please bring adequate items to carry or pack the metal.
- If collecting by car please provide the following information before the day of collection: The make, model and colour of the car and the licence plate number. Dash cams must be switched off or covered.
- **No photography is permitted in secure collection areas of The Perth Mint.**





## Product schedule

- 1,000 ounce silver and 400 ounce gold bars are hand poured and the exact number of ounces contained within each bar will vary, but never be less than the stated weight.
- 1,000 ounce silver bars require specific packaging due to their weight. Fumigated, wooden boxes are supplied at a cost of \$36 per box.
- Depository bullion bars are not minted bars and are not sold in packaging.
- Only one kilo gold, 400 ounce gold, and 1,000 ounce silver bars have serial numbers.
- Coins and minted bars are not available through the depository.

## Cast bars

### As at May 2023

\*All products are subject to availability and the current product schedule.

Pricing is subject to change. (Unless you already hold allocated products)

Smaller bars may be available at times. Please check with the depository office when submitting your request.

Product Code	Description	Purity %	Fine Oz per unit	Fabrication Premium
<b>Gold bars</b>				
A1BD	Gold 1oz Bar	99.99	1	\$55.00
A1BA	Gold 1kg Bar	99.99	32.148	\$980.00
A1BAOG	Australian Origin 1kg gold bar	99.99	32.148	\$1840.00
A1BJ	Gold 400oz approx. Bar	99.5+	400 +/-	\$2000.00

<b>Silver bars</b>				
A2BA	Silver 1kg Bar	99.99	32.151	\$95.00
A2BL	Silver 1000oz approx. Bar	99.9	1000 +/-	\$1000.00

# Depository services

## Request for freight quote

CLIENT CODE

DELIVERY ADDRESS

(Please select one)

A) RESIDENTIAL

B) BUSINESS

CONTACT NAME

CONTACT PHONE

CONTACT EMAIL

Please provide the full legal business name.

Please provide the normal business hours of operation.

### Metal to be shipped:

Please refer to your depository account statement or the product listing on page four of this booklet for the information required to enter the gold and silver product descriptions in the columns below.

All products are subject to availability and the product schedule (unless you already hold allocated products).

Gold product description	Quantity

Silver product description	Quantity

#### Please note:

- Once you have accepted the freight quote, changes cannot be made, and all costs will be due.
- International shipment quotes do not include any local duties and taxes or import bonds.
- Additional fees may apply if you make changes after submitting this form, accept the freight charges or have been invoiced.
- Metal that has left The Perth Mint cannot be sent back for re-store.

Name

Signature

Date

Electronic signatures are accepted if they match ID provided.



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# Depository services

## Request for collection

CLIENT CODE

PREFERRED DATE AND TIME OF COLLECTION (Monday to Friday between the hours of 9.30am and 1pm (AWST))

NAMES OF ALL PERSONS ATTENDING THE PERTH MINT

CONTACT EMAIL

CONTACT PHONE

CAR DETAILS (if applicable)

### Metal to be collected:

Please refer to your depository account statement or the product listing on page four of this booklet for information required to enter the gold and silver product descriptions in the columns below.

All products are subject to availability and the production schedule (unless you already hold allocated products).

Gold product description	Quantity

Silver product description	Quantity

#### Please note:

- Submission of this form will not count as five working days notice until the details in it have been confirmed back to you in writing and you have accepted the associated costs within the confirmation.
- Administrative costs will be incurred if you cancel a collection after it has been confirmed.
- Metal that has been collected from The Perth Mint cannot be brought back to be re-stored.
- You acknowledge and agree to abide by the terms set out in the [customer code of conduct](#) and conditions of entry.

Name

Signature

Date

Electronic signatures are accepted if they match ID provided.



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# Depository services

## Unsecured transport waiver

CLIENT CODE

DELIVERY ADDRESS

BUSINESS NAME (if utilising a business address):

CONTACT NAME

CONTACT PHONE

CONTACT EMAIL

Please note: Deliveries within Australia valued at more than \$30,000 are required to be shipped with insurance.

### Metal to be shipped:

Please refer to your depository account statement or the product listing on page four of this booklet for information required to enter the gold and silver product descriptions in the columns below.

All products are subject to availability and the production schedule (unless you already hold allocated products).

Gold product description	Quantity

Silver product description	Quantity

I/WE (Client name or authorised signatory and name of company)

Agree to ship the above order, purchased from The Perth Mint, using an unsecured, uninsured freight carrier. It is acknowledged and agreed that I/we am/are solely and fully responsible for the shipment and solely and full bear the risk should any and/or all goods be lost or stolen, however caused, from the time of pick up from The Perth Mint. I/we acknowledge that under no circumstances, either now or in the future, do I/we have any recourse to The Perth Mint for any losses, damages, costs or expenses suffered or incurred directly or indirectly related to the shipment.

Name

Signature

Date

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Electronic signatures are accepted if they match ID provided.

# Depository services

## Client organised freight

CLIENT CODE

CLIENT NAME

CLIENT EMAIL

FREIGHT COMPANY

FREIGHT COMPANY CONTACT (Name and phone number)

DELIVERY ADDRESS

If the metal is being delivered to another storage facility, please also provide the following information:

NAME OF DESTINATION COMPANY

CONTACT PERSON AND PHONE NUMBER AT DESTINATION COMPANY

ACCOUNT REFERENCE AT THE DESTINATION COMPANY

### Metal to be shipped:

Please refer to your depository account statement or the product listing on page four of this booklet for information required to enter the gold and silver product descriptions in the columns below.

All products are subject to availability and the production schedule (unless you already hold allocated products).

Gold product description	Quantity

Silver product description	Quantity

Please note: Depending on the metal being shipped, there may be storage and/or packing charges to finalise prior to the metal being released.

**PREFERRED PACKING METHOD** (please tick). Please check with the freight company and the destination location.

**BULK PACK** (pallet)

**SMALL PACK** (max weight 10kg per box)

Name

Signature

Date

Electronic signatures are accepted if they match ID provided.